

CALPIA Number:

Date:

GALAXY CHECKLIST – Modular Systems Furniture (MSF)

Agency:	Project Name:
Address:	Address:
City:	City:
Zip Code:	Zip Code:
Contact:	Space Planner:
Phone:	Phone:
Email:	Email:
Estimated Occupancy Date:	Number of Workstations:
After Hours Installation Required: Yes No	RESD Number:
Is There a "Phased" Occupancy?: Yes No	

THIS FORM MUST BE COMPLETED PRIOR TO PROJECT START UP

Finishes — Please indicate color selections

Panel Fabric

Enter Selection: _____

Tack Board Fabric

Enter Selection: _____

Paint/Trim:

Black White Silver Charcoal

Work Surface(s):

Laminate: _____

Glass/Plexiglass:

Clear Frosted

Panel Information

Panel Height(s):

37" 45" 53" 61" 77" 85"

Panel Width(s):

18" 24" 30" 36" 42" 48" 54" 60"

Panel Base Style:

Standard Base Raceway

Laminate-to-Floor

Stacking Frames (max overall height is 109"):

8" 16" 24"

Electrical Options and Accessories

Infeed Type:

Base Raceway

Power Pole

Electrical Layout:

Spine Only

Spine and First Wing Panel Only

All Panels

Electrical Accessories:

Neat HUB

Flip-Up Power Tile

Tile Configurations

Panel Style (please note configuration on Typical):

Monolithic Fabric

Perforated Metal Tile

Monolithic Laminate

Whiteboard Tile

Monolithic Laminate to Floor

Pass Through Tile

Acoustic Fab/Tackable Tile

Flip-Up Power Tile

Acrylic Frosted Tile

Accessory Tile

Acrylic Clear Tile

Laminate Tile

Panel Mounted Glass Topper:

Clear Acrylic

Frosted Acrylic

Clear Glass

Frosted Glass

8" high

16" high

Work Surfaces

Depths Required:

18"
22"
24"
30"

Countertops:

Yes No

Work Surface Supports

Supports:

Cantilever
Metal Gable Leg
Laminate Gable Leg
Storage (Pedestal/Lateral/Combo Uni)
Post Leg

Overheads

Metal Closed Overhead Metal Overhead/Laminate front Open Shelf

Task Light and Dividers

Task Lights:

Yes
No

Dividers:

Yes
No

Supporting and Mobile

Supporting BBF
Supporting FF
Supporting Multi Unit
Supporting Lateral

Accessories

Mobile FF
Mobile BBF
Mobile BF
Mobile BF with Cushion
Fabric Selection:

Files and Storage

Towers:

Single Tower FF Cabinet
Single Tower BBF Cabinet
Single Tower FF Bookcase
Single Tower BBF Bookcase

Bookcases:

Two-High
Three-High
Four-High
Five-High

Combo Lateral Units

Bookcase
Cabinet

Wardrobes:

Wardrobe FF Cabinet
Wardrobe BBF Cabinet
Wardrobe FF Bookcase
Wardrobe BBF Bookcase

Laterals:

Two-High
Three-High
Four-High
Five-High

Add-Ons

Height Adjustable Tables
Single Monitor Arm
Dual Monitor Arm

Paper Management

Tool Rail Pencil
Holder
Paper Tray Legal
Paper Tray Letter
Diagonal Storage